



THE PARALEGAL ASSOCIATION OF NEW JERSEY
P.O. BOX 142
CALDWELL, NEW JERSEY 07006
info@njpara.com
www.njpara.org

APPLICATION FOR MEMBERSHIP Please print, complete and return to the above address:

Name: _____

Phone Number: _____

Address: _____

Email: _____

Employer: _____

Employer's Phone Number: _____

Employer's Address _____

Area(s) of Specialization: _____

TYPE OF MEMBERSHIP: _____ Regular \$50 _____ Associate \$30 _____ Sustaining \$75

EDUCATION - PLEASE SPECIFY INSTITUTION, DEGREE/CERTIFICATION, AND YEAR:

Paralegal Program: _____

Undergraduate: _____

Graduate: _____

Other: _____

EMPLOYMENT - PLEASE LIST ALL EMPLOYERS DURING THE PAST FIVE YEARS, EMPLOYER'S ADDRESS, TITLE/POSITION AND DATES OF EMPLOYMENT:

COMMITTEES - PANJ ENCOURAGES MEMBERS TO PARTICIPATE ACTIVELY IN COMMITTEE WORK, THEREFORE, PLEASE INDICATE YOUR INTEREST:

- | | |
|---|---|
| <input type="checkbox"/> Newsletter | <input type="checkbox"/> Job Bank |
| <input type="checkbox"/> Public Relations | <input type="checkbox"/> Membership |
| <input type="checkbox"/> Program Planning | <input type="checkbox"/> Professional Development |
| <input type="checkbox"/> Advertising | <input type="checkbox"/> Ethics |

AFFILIATIONS: The Paralegal Association of New Jersey, Inc. ("PANJ") is an affiliated association of the National Association of Legal Assistants ("NALA"). Each member of PANJ is bound by NALA's Code of Ethics and Professional Responsibilities in addition to any code adopted by PANJ. Violations of the NALA Code or any code adopted by PANJ shall be grounds for immediate dismissal from membership.

MEMBERSHIP REQUIREMENTS:

REGULAR MEMBERSHIP Regular membership is available to individuals employed as Paralegal/Legal Assistants at the time of applying for membership in PANJ and who satisfy any of the following:

1. Successful completion of the Certified Legal Assistant (CLA) examination offered by the National Association of Legal Assistants (NALA); or
2. Graduation from an American Bar Association (ABA) approved program of study for Paralegals/Legal Assistants; or
3. Graduation from a course of study for Legal Assistants which is institutionally accredited but not ABA approved and which requires not less than the equivalent of 60 semester hours (900 clock hours) of classroom study, of which at least 15 semester hours (225 clock hours) are substantive legal course; or
4. Graduation from a course of study for Paralegals/Legal Assistants other than those set forth in (2) and (3) above, which is in substantial compliance with ABA guidelines, plus not less than 6 months' in-house training as a Paralegal/Legal Assistant; or
5. A baccalaureate degree plus not less than 6 months' in-house training as a Paralegal/Legal Assistant; or
6. A minimum of 3 years law related experience under the supervision of an Attorney including at least 6 months' in-house training as a Paralegal/Legal Assistant; or
7. 2 years of in-house training as a Paralegal/Legal Assistant. Please note that the requirements for Regular Membership must be validated by Attorney attestation at the time of application. Regular members have voting privileges in PANJ.

ASSOCIATE MEMBERSHIP Associate Membership is available to individuals who satisfy any of the following:

1. Students enrolled in legal assistant education programs; or

- 2. Persons holding Paralegal Certificate and/or who are employed or retained by Attorneys as Paralegals/Legal Assistants but who do not meet the requirements of Regular Membership set forth above; or
- 3. Persons qualified for Regular membership but who are not employed as Paralegals/Legal Assistants at the time of applying for membership to PANJ.

Please note that the requirements for Associate Membership must be validated by the school attestation for students and/or attorney attestation for Paralegals/Legal Assistants. A school attestation may be required at renewal to verify student status. When an Associate Member obtains employment as a Paralegal/Legal Assistant and fulfills any of the other requirements of Regular Membership, the shall notify the Membership Committee. The member shall then be eligible for Regular Membership after completion of a new membership application, including the attorney attestation and payment of the appropriate dues.

SUSTAINING MEMBERSHIP Sustaining Membership is available to all firms, corporations and individuals who are interested in supporting the goals and objectives of PANJ.

MEMBERSHIP ATTESTATION:

REGULAR MEMBERSHIP - ATTORNEY EMPLOYER ATTESTATION: I hereby attest that the applicant is employed by me as a Paralegal/Legal Assistant and meets the qualifications for Regular Membership:

Signature of Attorney/Employer Date

ASSOCIATE MEMBERSHIP - SCHOOL ATTESTATION: I hereby attest that the applicant is currently enrolled in a Legal Assistant/Paralegal course or recently graduated from this school and meets the qualifications for Associate Membership:

Instructor's signature Instructor's name School Date

APPLICANT SIGNATURE Date

While PANJ does not discriminate against people's sex, race, age, religion, or national origin, PANJ does reserve the right to refuse membership.